FARMINGTON BOARD OF SELECTMEN

Tuesday, April 26, 2016

Chairman Joshua Bell called the meeting to order at 6:30 P.M. with the following members present: Andrew Buckland, Matthew Smith and Michael Fogg. Stephan Bunker was unable to attend. Town Manager Richard Davis, Town Secretary Linda Grant, Fire Rescue Chief Terry Bell, Captain Tim Hardy, Firefighter Scott Baxter, Channel 11 and members of the press and public were also in attendance.

ITEM 1: Pledge of Allegiance to the Flag

Chairman Joshua Bell led those present in the Pledge of Allegiance to the Flag.

ITEM 2: To Hold a Public Hearing on a new Liquor License for The Granary, Located at 147 Pleasant Street, Owned by Mill Street Café, Inc. and Operated by Mary Howes and Richard Mealey

Chairman Joshua Bell opened the Public Hearing under Item 2 at 6:32 P.M.

Mary Howes and Richard Mealey were present to answer any questions. Mr. Mealey stated that the projected opening date of the restaurant is June 1, 2016.

Chairman Joshua Bell closed the Public Hearing under Item 2 at 6:33 P.M.

Matthew Smith moved to approve a new Liquor License for The Granary, located at 147 Pleasant Street, owned by Mill Street Café, Inc. and operated by Mary Howes and Richard Mealey; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

The Selectmen signed the application.

ITEM 3: To Approve an Application for a Taxicab Business License for Kellon Alexis

Richard Davis stated that all required information for the license has been provided. Owner Kellon Alexis was present to answer any questions. ITEM 3: To Approve an Application for a Taxicab Business License for Kellon Alexis (Cont.)

Andrew Buckland moved to approve an application for a Taxicab Business License for Kellon Alexis; Matthew Smith seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

The Selectmen signed the application. Mr. Davis informed Mr. Kellon that he should be able to pick the license up tomorrow from Town Clerk Leanne Dickey.

ITEM 4: To Proclaim April 22 to 30, 2016 as Arbor Week in Farmington

Richard Davis stated that this is an annual designation, and he is not aware of any specific project(s) this year.

Michael Fogg moved to proclaim April 22 to 30, 2016 as Arbor Week in Farmington; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

Joshua Bell and Richard Davis, as Chairman and Town Manager, signed two original copies of the Proclamation. Peter Tracy, Chairman of the Conservation Commission, was unable to attend the meeting tonight so he will need to sign the Proclamation at a later date.

ITEM 5: To Approve Amendments to the Town of Farmington Personnel Policy

Richard Davis reviewed the proposed revisions to the Personnel Policy and Farmington Fire Rescue Department's Hiring Policy in regard to the sections on nepotism as they relate to the new full-time firefighters. Mr. Davis stated that Police Chief Jack Peck has given his approval of the amendments, as they also affect his Department. Chief Terry Bell reviewed the chain of command on a fire or rescue scene, as illustrated on his memo dated April 15, 2016. Discussion regarding how these amendments will affect those family members already employed resulted in an additional amendment of replacing "on the date of adoption" in the last sentence of Section 2: Appointment (3) with "prior to May 23, 2006".

Michael Fogg moved to approve the proposed amendments to the Town of Farmington Personnel Policy as presented, with the addition of one further amendment; Andrew Buckland seconded.

VOTE	AFFIRMATIVE	4	ABSENT	1	MOTION CARRIED		
	(Stephan Bunker)						

ITEM 6: To Confirm the Employment of Timothy D. Hardy and Scott Baxter as Fulltime Firefighters

Andrew Buckland moved to confirm the employment of Timothy D. Hardy and Scott Baxter as full-time firefighters; Michael Fogg seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

Chief Bell reported that he will be conducting interviews on Thursday and anticipates that the remaining two positions will be filled on Friday.

ITEM 7: To Authorize an Application to the Northern Border Regional Commission for a Grant to Extend the Sewer Main along the Knowlton Corner Road

Richard Davis stated that the grant application requires a Resolution which will authorize him to apply for the grant.

Andrew Buckland moved to authorize an application to the Northern Border Regional Commission for a grant to extend the sewer main along the Knowlton Corner Road; Matthew Smith seconded.

VOTE	AFFIRMATIVE	4	ABSENT	1	MOTION CARRIED		
	(Stephan Bunker)						

The Selectmen signed the application. Resident Elaine Graham generated a brief discussion regarding the funding options of the project's anticipated cost.

ITEM 8: To Approve an Agreement Confirming the Obligations of the Town of Farmington and the University of Maine System Relative to the Parking lot Leased by John Moore to both Parties

Richard Davis reviewed an Agreement, which was prepared by Attorney Paul Mills. Attorney Mills was present and requested that the word "both" in paragraph 3 on page 2 be removed, as well as in the last paragraph lettered "i)" on page 3 after ",ie,". Mr. Davis made the two revisions to the document for the Selectmen to sign while Attorney Mills explained the purpose of the revisions to the Agreement at the request of resident Elaine Graham. Further discussion regarding the completion date of the installation of the new drainage system resulted in the removal in paragraph ii) on page 4 of "by or before September 1, 2016".

Matthew Smith moved to approve an Agreement confirming the obligations of the Town of Farmington and the University of Maine System relative to the parking lot leased by John Moore to both parties, with said amendments; Andrew Buckland seconded. ITEM 8: To Approve an Agreement Confirming the Obligations of the Town of Farmington and the University of Maine System Relative to the Parking lot Leased by John Moore to both Parties (Cont.)

Joshua Bell generated a discussion regarding the potential for a better layout of parking spaces before the striping takes place.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

The Selectmen signed the Agreement.

ITEM 9: To Renew the Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits and State Fees

Richard Davis stated that this is a routine annual renewal of this Policy.

Matthew Smith moved to renew the Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits and State Fees; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

The Selectmen signed the Policy.

ITEM 10: To Approve Two (2) Municipal Quitclaim Deeds

Richard Davis stated that both quitclaim deeds are to release any interest the Town may have in property of Nancy L. Bryant.

Matthew Smith moved to approve two (2) quitclaim deeds for Nancy L. Bryant; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

Richard Davis clarified that both of these properties were originally on the foreclosed property sale list.

ITEM 11: To Discuss the Board of Selectmen's Representation on the Safety Committee

Richard Davis explained that Michael Fogg is having difficulty attending meetings due to the conflict of another meeting that he has to attend in Skowhegan. He has requested that either another Selectman take over representation, or that the time of the Safety Committee meetings be changed to sometime after 11:00 a.m. Mr. Davis stated that the Safety Committee members will be polled at their next meeting. The general consensus of the Selectmen was to wait for the Safety Committee's decision on changing the time.

ITEM 12: To Approve the Minutes of April 12, 2016

Matthew Smith moved to table Item 12, as the minutes were not yet available; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

ITEM 13: To Discuss Other Business

- A) Richard Davis reported the notice of foreclosed property sale has been posted on the Town's website and will be advertised in the newspapers shortly. He clarified that the Selectmen have the ability to reject any bid on the property of any owner who has paid their debt in full.
- **B**) Richard Davis reviewed Police Chief Jack Peck's memo regarding making conditional offers of employment to two young men, Matthew Fernandez and Kevin Lemay, to fill positions on the Police Department.
- **C**) Richard Davis reviewed the June 18, 2016 Hippach Field Centennial celebration scheduled events, and displayed a copy of a banner advertising the celebration.
- **D**) Richard Davis reported that, as a result of a conversation he had with Selectman Michael Fogg regarding the Town of Farmington being a Service Center, he conducted a survey of the six largest employers in Farmington as to the number of employees that come here to work every day. His survey revealed that there are, on an average daily basis, 1,432 employees coming here from outlying towns.
- **E**) Matthew Smith noted that there is no sign for the crosswalk at the Margaret Chase Smith apartments. Richard Davis made note to notify the Public Works Director.
- F) Joshua Bell questioned how the crosswalks are being painted in regard to the amount of paint being used, compared to the way other towns are painting theirs.
 Richard Davis clarified that Farmington's design is correct as it is the MaineDOT recommended design and takes less paint.

ITEM 14: To Hold an Executive Session Pursuant to 36 M.R.S. §841.2.E to Consider an Application for Abatement of Property taxes based on Infirmity or Poverty

Matthew Smith moved to go into Executive Session at 7:27 P.M.; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

The Selectmen came out of Executive Session at 7:45 P.M.

Andrew Buckland moved to abate the 2012 and 2013 property taxes on the subject property; Matthew Smith seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

ITEM 15: To Hold an Executive Session Pursuant to 1 M.R.S. § 405.6.C to discuss Economic Development

Matthew Smith moved to go into Executive Session at 7:47 P.M.; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

The Board came out of Executive Session at 8:20 p.m.

No action was taken.

There being no further business to come before the Board, Matthew Smith moved to adjourn at 8:20 P.M.; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

Minutes respectfully submitted by Linda H. Grant.

Andrew R. Buckland - Secretary