

**FARMINGTON BOARD OF SELECTMEN**

**Tuesday, June 14, 2016**

Chairman Joshua Bell called the meeting to order at 6:30 P.M. with the following members present: Stephan Bunker, Andrew Buckland, Matthew Smith and Michael Fogg. Town Manager Richard Davis, Town Secretary Linda Grant, Channel 11 and members of the press and public were also in attendance.

**ITEM 1: Pledge of Allegiance to the Flag**

Chairman Joshua Bell led those present in the Pledge of Allegiance to the Flag.

**ITEM 2: To Confirm the Employment of LucyAnn Cook as the Treasurer/Finance Director**

Richard Davis welcomed LucyAnn Cook, who was present, and reviewed her employment history. Mrs. Cook expressed her appreciation for the opportunity to bring her experience to, and learn more about, Farmington, as well as to develop a working relationship with each of the employees. The Selectmen also welcomed Mrs. Cook.

**Matthew Smith moved to confirm the employment of LucyAnn Cook as the Treasurer/Finance Director; Andrew Buckland seconded.**

**VOTE AFFIRMATIVE 5 MOTION CARRIED**

**ITEM 3: To Hear an Update on the June 18<sup>th</sup> Hippach Field Centennial Celebration**

Richard Davis reported that Franklin Printing donated the brochure of events that he handed out to the Selectman and others. Mr. Davis commended Roger Spear for spearheading this event and soliciting donations from businesses, organizations and individuals. Mr. Davis also recognized the following Committee members: Paul Mills, Matthew Foster, Jack Peck, Bucky Leighton of Aramark, Dave Duley of Hannaford and Ellie Duley. Roger Spear thanked the Selectmen for approving this event and for offering Town funding which, thanks to contributors, will no longer be needed. Mr. Spear reviewed the activities that will be taking place on Saturday, June 18<sup>th</sup>, which begin at 6:00 p.m. Deputy Police Chief (DC) Shane Cote was present and explained the parking and law enforcement accommodations that will be available that night. The Selectmen thanked Mr. Spear for all his hard work.

**ITEM 4: To Accept bids for the sale of Foreclosed Properties**

Richard Davis reviewed the tabulation of bids received on all but two properties on the list, and explained the reasons behind the recommendations to reject the bids on the properties at U33-012 on the Whittier Road and R17-011 on the Holley Road. Mr. Davis recommended acceptance of the remaining bids and entering into a Purchase and Sales Agreement with each successful bidder.

**Michael Fogg moved to accept the bids for the sale of foreclosed properties as presented and enter into a Purchase and Sales Agreement with each successful bidder; Matthew Smith seconded.**

Abutter/surveyor Kevin Cullenberg explained how he is working with one of the owners of the Holley Road property, which bid was rejected, to acquire the property.

**VOTE AFFIRMATIVE 5 MOTION CARRIED**

The Selectmen signed the two (2) sets of each of the four (4) Purchase and Sales Agreements.

Mr. Davis asked the Selectmen for guidance on the appropriate timeframe for completion of the sales.

**Stephan Bunker moved to allow thirty (30) days for completion of the property sales; Andrew Buckland seconded.**

**VOTE AFFIRMATIVE 5 MOTION CARRIED**

**ITEM 5: To Approve the Transfer of Forfeiture Assets to the Farmington Police Department**

Richard Davis reviewed a letter to Police Chief Jack Peck dated June 3, 2016 from the Attorney General's office explaining the procedure for transfer of forfeiture assets. DC Shane Cote was present and explained that this is just the beginning of the criminal forfeiture process. There is no guarantee at this point that the vehicle being forfeited will be turned over to the Police Department.

**Stephan Bunker moved to approve the transfer of forfeiture assets to the Farmington Police Department; Matthew Smith seconded.**

**VOTE AFFIRMATIVE 5 MOTION CARRIED**

Chairman Joshua Bell signed and dated the form.

**ITEM 6: To award the bid for a new Police Cruiser**

Richard Davis reviewed the memo with the bid tabulation of the three (3) bids received that was submitted by Chief Jack Peck. The recommendation is to award the bid to Bailey Brothers as low bidder in the amount of \$20,274.95.

**Matthew Smith moved to award the bid for a new Police Cruiser to Bailey Brothers at a cost of \$20,274.95; Andrew Buckland seconded.**

DC Shane Cote clarified that the vehicle is a 2016 Ford Taurus Police Interceptor sedan.

**VOTE AFFIRMATIVE 5 MOTION CARRIED**

**ITEM 7: To Award bids for the Following Public Works Department Projects:**

- **Roadside Ditching**
- **Road Reclamation and Paving**
- **Crack Sealing**

Richard Davis reported that there were two bidders for the roadside ditching project, and the recommendation is to award the bid to E.L. Vining & Son, Inc. as low bidder at a cost of \$12,600. He further reported that the amount available in the budget for this project is \$15,000.

**Stephan Bunker moved to award the bid for roadside ditching to E.L. Vining & Son, Inc. at a cost of \$12,600; Matthew Smith seconded.**

Joshua Bell generated a brief discussion regarding the feasibility of purchasing an excavator to do the ditching in-house rather than hire a contractor.

**VOTE AFFIRMATIVE 5 MOTION CARRIED**

Richard Davis reported that there were two bidders for road reclamation and paving, and the recommendation is to award the bid for all items to Bruce A. Manzer, Inc. as low bidder for the majority of the items. He reviewed the bid tabulation.

**Matthew Smith moved to award the bid for road reclamation and paving to Bruce A. Manzer, Inc.; Stephan Bunker seconded.**

**VOTE AFFIRMATIVE 5 MOTION CARRIED**

**ITEM 7: To Award bids for the Following Public Works Department Projects: (Cont.)**

- **Roadside Ditching**
- **Road Reclamation and Paving**
- **Crack Sealing**

Richard Davis reported that there were three bidders for crack sealing but one bidder did not follow the bid spec requirements. He was unable to reach the bidder, nor was he able to determine the correct calculation. The recommendation is to award the bid to Proseal, LLC as low bidder at a cost of \$7,100. Mr. Davis also reported that the amount available in the budget for this project is \$10,000.

The Selectmen discussed the discrepancies between the two bidders in cost per linear foot.

**Matthew Smith moved to award the bid for crack sealing to ProSeal, LLC at a cost of \$7,100.00; Stephan Bunker seconded.**

**VOTE                                                  AFFIRMATIVE                          5                                                  MOTION CARRIED**

**ITEM 8: To Approve an expenditure of \$2,026.42 from the Walton Mill Pond Park Reserve Account for Eight (8) Replacement Picnic Tables**

Richard Davis reported that several of the tables at the park have deteriorated and several have had to be discarded due to safety issues, so the Parks and Recreation personnel are requesting replacement of eight (8) of them. Mr. Davis reviewed the construction of the tables, as well as the quote that Director Matthew Foster obtained from BSN Sports. Director Foster was present and reported on the savings the department will realize by purchasing the tables without planks. The planks will be purchased separately from Hammond Lumber at a much lower cost. Mr. Davis stated that the reserve account presently has a balance of \$2,609 so there are sufficient funds to cover this purchase.

**Andrew Buckland moved to approve an expenditure of \$2,026.42 from the Walton Mill Pond Park Reserve account for eight (8) replacement picnic tables; Matthew Smith seconded.**

Matthew Smith questioned the source of funding for this Reserve account. Michael Fogg suggested that Matthew Foster contact Rob Olsen at the Tech Center regarding use and cost of aluminum channels like what is used for bleachers instead of planks, citing durability.

**VOTE                                                  AFFIRMATIVE                          5                                                  MOTION CARRIED**

**ITEM 9: To Accept the Resignation of Denis Castonguay from the Transportation Advisory Committee**

Richard Davis stated that now that Denis Castonguay is retired he has chosen to resign from this Committee.

**Matthew Smith moved to accept the resignation of Denis Castonguay from the Transportation Advisory Committee; Andrew Buckland seconded.**

**VOTE AFFIRMATIVE 5 MOTION CARRIED**

**ITEM 10: To Approve Amendments to the Part-time Employees Benefits Policy**

Richard Davis explained that the part-time employees benefits policy provides for some prorated benefits based on the number of hours worked per week. There is no provision for accrual of the benefits, however, so the employee is unable to be paid for any unused time if they leave the Town's employ before the end of the year. The proposed amendment will allow for accrual of these benefits.

**Matthew Smith moved to approve amendments to the Part-time Employees Benefits Policy as presented; Andrew Buckland seconded.**

**VOTE AFFIRMATIVE 4 ABSTAINED 1 MOTION CARRIED  
(Stephan Bunker)**

**ITEM 11: To Approve a Municipal Quitclaim Deed**

Richard Davis reported that there are actually two quitclaim deeds releasing any interest the Town may have in property of Ami Seamon, aka Ami Frederick at Map U16, Lot 126, 151 Perham Street, and Leslie J. Thorndike at Map 30, Lot 051-001, 103 Twin Birches Lane.

**Matthew Smith moved to approve Municipal Quitclaim Deeds for Ami Seamon, aka Ami Frederick, and Leslie J. Thorndike; Andrew Buckland seconded.**

**VOTE AFFIRMATIVE 5 MOTION CARRIED**

The Selectmen signed the two quitclaim deeds.

**ITEM 12: To Approve the Minutes of May 10 and 24, 2016**

**Stephan Bunker moved to approve the minutes of May 10, 2016 and table the minutes of May 24, 2016; Matthew Smith seconded.**

**VOTE AFFIRMATIVE 5 MOTION CARRIED**

**ITEM 13: To Discuss Other Business**

- A) Richard Davis reported that notification has been received that the Town was not successful in its application for a Maine/DEP grant to replace the box culvert on Front Street. Mr. Davis stated that the email notification received gave no reason why the Town did not qualify but he will be following up with Maine/DEP so we will know what to do better next time we apply.
- B) Andrew Buckland noted in the Hippach Centennial events program that Rachel Spear will be singing “Take Me Out to the Ball Game”.
- C) Michael Fogg reminded Safety Committee Chairman Matthew Foster of his inability to be at meetings at the designated time, and asked him if any consideration had been given to changing the start time of the meetings. Chairman Foster stated that a vote was taken at the June 8<sup>th</sup> meeting where it was unanimously voted for the time to remain at 9:30-11:30 a.m. Mr. Fogg asked that another member of the Board of Selectman be appointed to the Safety Committee in his place. After some discussion it was the consensus of the Board for members to rotate attendance, with a two week notice given to determine who will be attending.
- D) At Joshua Bell’s request, Richard Davis clarified the time frame on the foreclosed property that was rejected.

**ITEM 14: To Hold an Executive Session Pursuant To 1 M.R.S. § 405.6.C to discuss Economic Development**

**Matthew Smith moved to go into Executive Session at 7:25 p.m.; Andrew Buckland seconded.**

**VOTE                                          AFFIRMATIVE          5                                          MOTION CARRIED**

The Selectmen came out of Executive Session at 8:31 p.m.

No action was taken.

There being no further business to come before the Selectmen, **Matthew Smith moved to adjourn at 8:32 p.m.; Andrew Buckland seconded.**

**VOTE                                          AFFIRMATIVE          5                                          MOTION CARRIED**

Minutes respectfully submitted by Linda H. Grant.

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Andrew R. Buckland - Secretary