*Please return this required form to the*

*Town of Farmington’s Assessing Office*

**Building Notification Form**

MAP TRIO # DATE

\_LOT\_ \_

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PROPERTY OWNER PHONE#

MAILING ADDRESS TOWN ZIP CODE PROJECT LOCATION

CONTRACTOR PHONE#

**Is any part of this property or project located in any of the following? Shoreland Zone Floodway Floodplain**

PROJECT DESCRIPTION

\*\*Public Sewer: YES or NO (please circle)

Number of plumbing fixtures: Presently Proposed Number of bedrooms: Presently Proposed

Estimated Start Date:

\_ Estimated Completion Date:

**\*Please draw a sketch of the project showing dimensions and placement of building(s).\***

**The Town now has building setback requirements that could affect your project. Please check with the Code Enforcement Officer concerning the standard.**

***The above information provides accurate information concerning the project described.***

**SIGNATURE**

**DATE OF NOTIFICATION**

**TOWN OF FARMINGTON**

**Building Notification Ordinance**

**Section 1: Scope and Purpose:**

It is the purpose of this Ordinance to require that the Town Assessor’s Office be notified of all building projects in order to allow the Town to maintain accurate records of such projects and to allow for a fair distribution of the Town’s tax burden.

**Section 2: Definition:**

“Building Project” is defined as **any** of the following activities:

1. New construction of a structure or building.

2. Addition or structural modification of any existing structure or building in excess of fourteen hundred dollars, ($1,400.00) in material costs.

3. Demolition of a structure or building.

4. Installation of a mobile home.

**Section 3: Exemptions:**

Normal upkeep and maintenance of existing structures and buildings, such as painting, roof shingling, repair of broken windows and doors, etc. shall not require notification.

**Section 4: Procedure:**

Before any building project may commence, the person, business, or corporation responsible for same shall notify the Assessor’s Office by completing and submitting the Notification Form provided by the office.

**Section 5: Penalty:**

This Ordinance shall be administered and enforced by the Assessor’s Office. Any person, business or corporation failing to submit the proper notification prior to commencement of the building project shall be subject to a civil penalty of one hundred dollars ($100.00).

Effective: March 14, 1989

This is a true copy of the “Building Notification Ordinance” submitted by the Town

Manager’s/Selectmen’s Office.

Leanne E. Dickey – Town Clerk

April 3, 2000