

TOWN OF FARMINGTON

APPLICATION FOR EMPLOYMENT

Applicants are considered for all positions without regard to race, color, creed, national origin, religion, age, gender, disability, marital or veteran status, or any other legally protected status.

THE TOWN OF FARMINGTON IS AN EQUAL OPPORTUNITY EMPLOYER

PLEASE PRINT CLEARLY

Date:	Position(s) Applied For:	Social Security #
Name: Last	First Middle	Home Telephone:
Mailing Address:	Work Telephone:	E-Mail Address:

<p>Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Are you currently on "lay-off" status and subject to recall? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>May we contact you at your current Place of Employment? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Best time to contact you: Home: _____ A.M./P.M. Work: _____ A.M./P.M.</p> <p>May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Have you ever filed an application with the Town before? If Yes, give date: _____ <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Have you ever been employed by the Town before? If Yes, give dates of employment and position held. _____ _____</p> <p>Do any members of your immediate family work for the Town? If Yes, give names and relationship: _____ _____</p>	<p>If you are under 18 years of age, can you provide required proof of your eligibility to work? <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? (Proof of citizenship or immigration status will be required upon employment.) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Have you been convicted of any crime other than a minor traffic violation? If Yes, please give date and describe offense: <input type="checkbox"/> Yes <input type="checkbox"/> No _____ _____</p> <p>Date available for work: _____</p> <p>Desired salary/wage range: \$ _____ per _____</p> <p>Are you available to work: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary</p>
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EDUCATION

School	Name & Address	Last Year Completed	Degree	Major
High School				
Trade, Business Or College				
Other (include training, Workshops, etc.)				

SKILLS/TRAINING

What office machines can you operate? _____

Do you have any computer experience? Yes No If yes, please explain: _____

Other Skills? _____

What heavy machinery can you operate? _____

EMPLOYMENT HISTORY (Starting with current or most recent position)

Employer Name: Supervisor:	Address: Telephone:	Reason For Leaving:	Dates Employed: From: ___/___/___ To: ___/___/___ Position Held:
Employer Name: Supervisor:	Address: Telephone:	Reason For Leaving:	Dates Employed: From: ___/___/___ To: ___/___/___ Position Held:
Employer Name: Supervisor:	Address: Telephone:	Reason For Leaving:	Dates Employed: From: ___/___/___ To: ___/___/___ Position Held:
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Employer Name: Supervisor:	Address: Telephone:	Reason For Leaving:	Dates Employed: From: ___/___/___ To: ___/___/___ Position Held:

REFERENCES (Please list 3)

Name:	Address:	Telephone:	Years Acquainted:
Name:	Address:	Telephone:	Years Acquainted:
Name:	Address:	Telephone:	Years Acquainted:

VERIFICATION & RELEASE

I certify that the answers I have provided in this application are true and complete to the best of my knowledge. I authorize investigation of all statements made herein, including contacting any reference, prior employer, school or military service and I authorize the release of any information in the possession or knowledge of such entities. I understand that any false or misleading information given in this application or in interviews may result in my termination.

Signature of Applicant: _____	Date of Application: _____
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